GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Industries & Commerce Department – Incentives for setting up of New Industrial enterprises in Andhra Pradesh State (SCSP & TSP) – Guidelines for implementation of "Reimbursement of Course Fee for Professional Certificate Courses Scheme"– Orders - Issued.

INDUSTRIES & COMMERCE (P&I) DEPARTMENT

G.O.MS.No. 86 Dated: 20-07-2018.

Read the following:-

1) G. O. Ms. No. 188, Industries and Commerce (P&I) Dept. dt.20/12/2016.
2) efile No. DOI-18024/3/2018-SUBPLAN-DOI of Commissioner of Industries, GoAP, Vijayawada.

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ORDER

In the reference read above, the Government have issued orders introducing "Reimbursement of Course Fee for Professional Certificate Courses Scheme" for the benefit of existing SC/ST Entrepreneurs in the State of Andhra Pradesh who opt for skill upgradation through Professional Courses and are not covered under the regular fee reimbursement scheme of Government of Andhra Pradesh.

2. In the reference 2nd read above, the Commissioner of Industries has furnished the Guidelines for implementation of "Reimbursement of Course Fee for Professional Certificate Courses Scheme" issue vide reference 1st read above and requested the Government for approval of the Guidelines.

3. After careful examination of the Guidelines proposed by the Commissioner of Industries, Government of Andhra Pradesh, Vijayawada, Government hereby issue the following Guidelines for implementation of "Reimbursement of Course Fee for Professional Certificate Courses Scheme" issued vide reference 1st read above:

Guidelines for implementation of Reimbursement of Course Fee for Professional Certificate Courses Scheme

1. INTRODUCTION

The Government of Andhra Pradesh has launched the **Reimbursement of Course fee for Professional Certificate Courses** for benefit of SC/ST Entrepreneurs through the G.O.Ms.No.188 of Industries and Commerce (P&I) department dated 20.12.2016. As part of this scheme, reimburse course fee subject to Maximum of Rs.3,00,000/- per head, excluding boarding and lodging expenses incurred by the SC/ST students for participation in professional certificate courses.

2. OBJECTIVE

The objective of the scheme is to identify the SC/ST beneficiaries from existing entrepreneurs, opting for skill up gradation through professional courses like Post Graduate Diploma in Entrepreneurship, Post Graduate Diploma in Management, Masters of Business Administration and Diploma in Entrepreneurship/Management etc., in reputed institutions listed in the Annexure of G.O.Ms.No.188 Ind. & Com. (P&I) Dept., dt.20-12-2016 and to reimburse the Course fee subject to a maximum of Rs 3,00,000/- per head. The scheme did not cover to the courses covered under regular fee reimbursement scheme of Government of Andhra Pradesh.

(P.T.O)

3. ELIGIBILITY

3.1. The following eligibility criteria should be met by SC/ST Entrepreneurs to avail benefit under this scheme

3.1.1. Domicile of Andhra Pradesh in age group of 18-50 years
3.1.2. Caste Certificate issued by Government of Andhra Pradesh
3.1.3. Admission letter of the Institute.

4. APPLICATION PROCESS

4.1. Application Form and Process

4.1.1. The eligible SC/ST Entrepreneurs shall apply through an online application at www.apindustries.gov.in
4.1.2. The Application Form is in Annexure I.
4.1.3. The following documents shall accompany the application form:

- Caste Certificate Issued by competent authority of Government of Andhra Pradesh.
- SSC certificate or any other document in proof of age
- Admission letter of the Institute.
- Identity card issued by the Institution.
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5. SELECTION PROCEDURE FOR REIMBURSEMENT OF COURSE FEE FOR PROFESSIONAL CERTIFICATE COURSES

5.1. SCRUTINY AND VERIFICATION MECHANISM

5.1.1. GM, DIC shall ascertain that the candidate's eligibility under these guidelines and have submitted required documentation.
5.1.2. If any document is found incomplete or not submitted, the GM, DIC shall take necessary steps to receive the required documents within 15 days.
5.1.3. The following Scrutiny and Verification Committee (SVC) shall verify the applications/documents, interview the candidates and recommend eligible candidates for sanction by the DIPC.

1. G.M., D.I.C. - Chairman
2. P.O. ITDA - Member
2. E.D., SC Corporation - Member
3. DTWO - Member
4. Manager of Lead Bank - Member
5. Deputy Director (Credit) - Member Convenor
6. DICCI Representative - Member

5.1.4. The applications verified by the SVC shall be placed before the DIPC for sanction, at least once in a month.

6. IMPLEMENTATION

The total reimbursement of Course fee shall be paid to candidate subject to a maximum of Rs 3,00,000/- on production of Invoice/payment proofs and obtaining confirmation from the Head of the Institute.

(Contd.)

7. DISBURSEMENT OF FUNDS

7.1. Total course fee shall be paid to the candidate subject to a maximum of Rs 3,00,000/-on production of Invoice /Payment proofs and confirmation from the Head of the Institute.

7.2. The expenses shall be met from the following heads of account within the budget.

S.No.	Head of account	Plan /Scheme
1.	2851-00-789-11-17-310-312	SC sub-plan
2.	2852-80-789-11-04-310-312	SC sub-plan
3.	2852-80-796-11-04-310-312	Tribal Sub plan

4. The Commissioner of Industries, Government of Andhra Pradesh, Vijayawada shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SOLOMON AROKIARAJ
SECRETARY TO GOVERNMENT & CIP

To
The Commissioner of Industries, GoAP, Vijayawada.
Copy to:
The VC & MD, APIIC, Vijayawada.
The Social Welfare Dept.
The Tribal Welfare Dept.
The Skill Development Department
The Energy, I&I Dept.,
The Higher Education Dept.,
The Fin.(FMU-Rev-IC) Dept.
The VC & MD, APSCCFC, Vijayawada.
All the Departments of A.P. Secretariat.
The VC&MD, AP SC Corporation Ltd.,
The Member Convener, AP SLBC, Hyderabad.
The Accountant General, Andhra Pradesh, Hyderabad.
The Chief Secretary to Government, Hyderabad.
The Prl. Secretary to Chief Minister.
All Private Secretaries to the Ministers.
The Pay and Accounts Officer, Hyderabad.
All District Collectors in the State of Andhra Pradesh.
All General Managers, District Industries Centres in the State through the Commissioner of Industries, Vijayawada.

//FORWARDED BY ORDER//

SECTION OFFICER

Annexure – I

(G.O. Ms. No.86 ; Ind. & Com. (P&I) Dept.; Dt:20.07.2018)

Application for Reimbursement of Course Fee for Contractor Development Scheme

Affix pass port size photo / upload photo

1. Name of the applicant
   (Name as per the Aadhaar card) ::

2. Aadhaar Card Number ::
3. PAN Card number ::
4. Mobile number ::
5. Name of the Father / Husband ::
6. Residence Address ::
7. Gender (Male / female) ::
8. Age (above 18 and below 50 years are eligible) ::
9. Social category (SC/ST) with sub caste ::
10. Educational qualification :: Diploma/ Degree/PG/Others::
11. Bank Account particulars /Name of Bank Brach, A/C No. / IFSC code::
12. Name of the Institute and address he/she admitted ::
13. Name of the Course ::
14. Duration of the Course ::
15. Contact Phone number/Email address of Head of the Institution :

DECLARATION

I declare that all the information provided above is true to the best of my knowledge and belief. I shall be liable for recovery of the entire money spent on me, if the information is found incorrect at any time.

Signature of the applicant.

Date ::

Place ::

Documents enclosed/uploaded

- Caste Certificate Issued by competent authority of Government of Andhra Pradesh.
- SSC certificate or any other document in proof of age
- Admission letter of the Institute.
- Identity card issued by the Institution
-

SOLOMON AROKIARAJ
SECRETARY TO GOVERNMENT & CIP